Highgate Vacation Care Information

Dear Parents,

Thank you for choosing to use the Highgate Vacation Care program. The following information should provide you with all the details you need to know. Please read through the information carefully to ensure your children have an enjoyable experience.

Enrolments and Payments

An enrolment form must be completed for all children who have not used the program previously. Enrolment forms can be downloaded from Highgate Primary website, collected from the Highgate office or from Opie House directly. All payments can be made directly to the OSHC office by cash, cheque or credit card. Alternatively, online payments can be made directly into the OSHC bank account (bank details on invoice). Please note that full payment or a $10.00 deposit per day per child, for child care benefit users, must be made prior to the program commencing to secure a permanent place.

Cancellations and Refunds

In order for a full refund or credit to be made we will need to be given 48hrs notice. Without notice refunds or credits will not be issued due to staffing arrangements already made. A late fee of $1.00 per minute is also incurred after 6.06pm.

Excursions

On excursion days we ask that children arrive at the Centre by 8.30am to allow sufficient time to organise lunches, roll call, etc. Lunch and recess needs to be packed in labelled bags on excursion days. Children may choose to bring their own drinks. Spending money must be given to a Coordinator.

Highgate Vacation Care

Where it’s time to have fun!

11th—22nd July, 2016

Open Monday to Friday (Closed on public holidays)

From 8.00am-6.00pm

Ph:(08) 8357 9207
Fax:(08) 8373 6075

4 Hampstead Avenue

Highgate

SA 5063

Opie House Facilities

We are situated at Opie House on the school grounds.
The house consists of:
* A kitchen.
* Indoor toilets.
* 4 Recreational rooms.
* Outdoor playing area.

Added Features Include:
* A pinball machine.
* Adult sized pool table.
* Basketball courts.
* Oval.
* Play Equipment.
* Indoor toilets.
* Gym.
* Air Hockey Table.

The advantages of your child coming to our centre:
The centre is an environment that is versatile and fun.

Staff are:
* Highly motivated.
* Qualified.
* Experienced in working with children aged 5-12 years.
* Have first Aid, Asthma and Anaphylaxis training.

There are a large range of activities that your children can experience and enjoy. It's a great environment for children to meet others and make new friends.
Monday, 11th July. **NAIDOC Celebrations!**  Cost: $44.00
NAIDOC is a time to celebrate Indigenous history and culture. Today OPIE children join two Indigenous Artists from Marra Dreaming who will be running a painting and basket weaving workshop.

**Venue:** Room 1  **Workshop Time:** 10.30am to 12.30pm.

**Other Activities:** Cook damper. Use 3D paint to decorate a terracotta boomerang or plate. Create with Hama Beads and enjoy fisher tip construction. Play target games, electric pig in the middle and fly rocket balloons.

Tuesday, 12th July. **Active8!**  Cost: $44.00
Today the Active 8 Team keep everyone’s brain and body active with plenty of games, activities and puzzles to solve.

**Venue:** Gym  **Workshop Time:** 2pm to 3pm

**Other Activities:** Cook green chicken curry, make a collage using foam stickers and have some Shrinkies fun. Play soccer, dodge ball and rabbits hares and foxes.

Wednesday, 13th July. **“A Whole New World” Performance!**  Cost: $53.85
Children will enjoy an interactive pantomime based on the Disney classic “Aladdin” and then participate in an awesome dance workshop.

**Travel by Bus:** 11 Gibson Street, BOWDEN.

**Bus leaves at 8.30am sharp and arrives back at OPIE by 1pm.**

**Other Activities:** Bake a lemon drizzle cake. Do some scrunch art and recreate the play with your own paper Aladdin scene and puppets. Play soccer, tennis and handball.

Thursday 14th July. **Mobile Science Education — Toy Making!**  Cost: $44.00
The Science guys and OPIE Staff help children make a balancing toy, paper climber, clucking cup and more to keep everyone entertained today.

**Venue:** Room 1  **Time:** 2pm to 3.30pm.

**Other Activities:** Cook herby chicken rissoles. Paint a ceramic owl tea light holder, create with model magic and have a go at some construction. Play soccer, dodge ball and make an obstacle course.

Friday 15th July. **Kids in the Kitchen!**  Cost: $41.40
Have fun in the kitchen making you own Stand up Taco and shake!

**Venue:** Opie: House  **Time:** All Day

**Other Activities:** Bake an apple and pear crumble. Sew a felt owl pillow, paint a glass jar and make some clay sculptures. Play gym group games like Pac man and dodge ball.

**48 hours notice is required for cancellation of bookings**

**REMINDER:** CHILDREN MUST BRING A PACKED LUNCH EVERY DAY!
WE DON'T PROVIDE MORNING TEA ON EXCURSIONS.
Consent/Booking Form for Highgate Vacation Care
11th-22nd July, 2016.

Please tick the excursions you have booked for.

Monday 11th July. NAIDOC Celebrations! Cost: $44.00
Venue: Opie House Workshop Time: 10.30am to 12.30pm

Tuesday 12th July. Active 8! Cost: $44.00
Venue: Studio Workshop Time: 2pm to 3pm

Wednesday 13th July. A Whole New World! Cost: $53.85
Travel by bus: 11 Gibson St., Bowden Excursion Time: 8.30am to 1pm

Thursday, 14th July. Toy Making! Cost: $44.00
Location: Room 1 Time: 2pm to 3.30pm

Friday 15th July. Kids in the Kitchen! Cost: $41.40
Location: Opie House Time: All Day

Monday 18th July. Tinkertorium! Cost: $41.40
Location: Opie House Time: All Day

Tuesday 19th July. Music Workshop! Cost: $44.00
Location: Room 1 Workshop Time: 10.30am to 12pm

Wednesday 20th July. Thunderbird Slot Cars! Cost: $53.85
Travel by bus: 91 Research Rd., Pooraka Excursion Time: 8.30am to 1pm

Thursday 21st July. Puppy Love! Cost: $41.40
Venue: Opie House Presentation Time: 10.30m to 11.15am

Friday 22nd July. Nature Day! Cost: $41.40
Venue: Opie House Time: All Day

48 hours notice is required for cancellation of bookings!

Please complete details below.

Full Name of Child/ren

Contact numbers:

Name of Parent

Name of Parent

Signature:

Booking Sheet

Please circle the days you have booked and attach this form with your payment.

Week 1 Week 2

Monday 11th $44.00 18th $41.40
Tuesday 12th $44.00 19th $44.00
Wednesday 13th $53.85 20th $53.85
Thursday 14th $44.00 21st $41.40
Friday 15th $41.40 22nd $41.40

Total Cost $__________ $___________

per week

If you require any 5 hour block session please list below:

DATE/DAY TIME COST

Signature:

Bookings: PH 83579207
4 Hampstead Avenue
Highgate S.A. 5063
Cancellation means you no longer require the Vacation Care booking. 48 hours notice is required which is **2 full Business days**.

To Cancel for

**Monday**: must phone by close of business on Wednesday.

**Tuesday**: must phone by close of business on Thursday.

**Wednesday**: must phone by close of business on Friday.

**Thursday**: must phone by close of business on Monday.

**Friday**: must phone by close of business on Tuesday.
Student use of Multimedia Devices: OSHC

When can I use my Multimedia Device?

You can use your multimedia device:
• To play age appropriate music or games at appropriate break times. These break times will be determined by OSHC Staff.
• In an emergency, if you or your friend needs to communicate with family or OSHC Staff.

When can’t I use my Multimedia Device?

At OSHC, it is NOT the right behaviour to use your multimedia device to:
• Bully, scare or harass others with text, still photos, video, data or music
• Send Bluetooth data, emails, text photos or video to friends for fun
• Download music
• Tell people where you are in the school grounds
• Loan to another students for fun
• Listen to podcasts
• Take or look at still shots, video or movies.

REMEmBER

You bring your multimedia device to OSHC as a personal item and YOU are responsible for taking care of it and using it appropriately. Children are to bring DS’s only, as other multimedia devices, such as iPads and laptops are too fragile.

Multimedia Devices at OSHC MUST be turned off, NOT on silent, vibrate or sound during activities.

Where can I have my Multimedia Device at OSHC?

You could keep your multimedia device in a:
• Compartment in your bag
• Pencil case
• Zipped pocket
• Lunch box
• OSHC Office

Consequences

NO WARNINGS

• OSHC Staff explain the rule/s broken by the children and confiscate the multimedia device and return it to parents.
• OSHC Staff will inform parents if multimedia device rules are continually misused.

Australian Communications

• www.netalerts.net.au
• www.acma.gov.au/mobilesforkids
• www.amta.org.au

48 hours notice is required for cancellation of bookings